

**MINUTES OF UPPER RAWCLIFFE WITH TARNACRE PARISH  
COUNCIL MEETING HELD ON TUESDAY 1 MAY 2018**

PRESENT: Cllrs. G Phillips (Chair); Mrs S Hornby-Phillips; T B Roskell; A Wilkinson. The meeting opened at 7.55pm. The Chairman welcomed those present.

**084/01 Election of Chairman:** Cllr G Phillips was elected unanimously.

**084/02 Apologies:** Cllr Mrs B Turner.

**084/03 Declaration of interest.** Members were reminded of the requirement to declare any direct or indirect pecuniary or other interests in accordance with the code of conduct and of the requirement to update the register as necessary.

**084/04 Election of Vice-Chairman:** Cllr Mrs Turner was elected unanimously.

**084/05 Minutes -** It was **RESOLVED** that the minutes of the previous meeting be signed as a correct record.

**084/06 Open Forum:** No members of the public were present.

**084/07 Membership:** The casual vacancy had not been filled.

**084/08 Flood action group:** The EA had carried out an inspection of the river banks and Cllr Matthew Salter of LCC had attended.

**084/09 Equipment:** It was **RESOLVED** that a new lawn mower be purchased at a cost of £930+vat.

**084/10 Landscape works:** It was **RESOLVED** that the cost of two green recycling bins for use by the Lengthsman and grass cutting contractor would be met by the PC.

**084/11 Village Car Park:** An application had been received from the School for the siting of welfare cabins during their forthcoming building works. Staff and parents' cars would use the Village Hall Car Park. The application was approved.

**084/12 Planning** – there were no current consultations

**Finance**

**084/13 Risk assessment:** An assessment of all risks was completed as recorded.

**084/14 Payments:** LALC: membership subscription – £119.91

**084/15 Finance:** The certificate of audit exemption was approved and completed.

**084/16 Accounts:** The governance statement for the year ending 31 March 2018 was completed.

**084/17 Accounts:** The Accounting Statement for the year ending 31 March 2018 was approved.

**084/18 Clerk's Report** – No further matters were raised.

**084/19 Open Forum:** It was noted that the line markings on the bridge needed to be replaced and that the road surface to the East of the bridge was in a very poor state of repair.

**084/20 Items for agenda:** – No further matters were raised.

The Chairman closed the meeting at 8.40pm

Signed .....Chairman

Date .....